

Plasyfelin Policy

Admissions Policy



2018

Mr Jones

Admission Policy

This policy is written in line with the School Standards and Framework Act 1998 and the School Admissions Welsh Office Code of Practice (April 1999).

The Admissions Authority for the School is Caerphilly County Borough Council LEA. Pupils are admitted to Plasfelin Primary School Primary School in the term following their 3rd. birthday. The Standard Number (admission level/limit), which has been set for the School, is 44 September 2014 to rise to 56 from September 2015. Pupils attending Plasfelin Primary School will normally transfer to Bedwas High, St Martins or St Cenydd Comprehensive School in the September following their 11th. birthday.

The Governing Body implements its Equal Opportunities Policy fully with regards to the Admissions Policy. No child shall be refused admission to the School on the grounds of race, gender, creed, disability, ability or inability.

More recent legislation means that pupils who reside within what has been known as the "catchment area" no longer have an automatic right to attend a School within that area unless a written application is made. The Governing Body accepts the right of parents to express a preference for the School of their choice and will seek to comply with this. However the Governing Body will take account of the following points in deciding whether or not to admit pupils: -

- The overall provision of efficient education and efficient use of resources;
- Section 87 of the School Standards and Framework Act 1998 (and subsequent legislative updates and WAGs schools Admissions Code), which also allows an admission authority to refuse to comply with parental preference for a period of two years following a second or subsequent exclusion.
- Requests on behalf of pupils living outside the "catchment area" which must be considered in the knowledge of the future demand of places from within the school's local area;
- A child will normally be offered admission to the School unless the School is full in terms of the recognised standard number/admissions limit or if class sizes exceed 30 pupils at the start of the school year.

The following extract is taken from the LEA's Admission Arrangements which should be read in conjunction with this policy.

Criteria for Pupil Entry (these criteria apply to all admissions)

1. Looked After Children (children in public care) following consultation on the appropriateness of the named school.
2. Those children who live in the school's catchment area on or before the published closing date, and whose parents have expressed a preference by the closing date, will be offered places first. Should the number of applications from within catchment be greater than the Admission Number the allocation of any remaining places will be selected according to the following criteria, which are listed in priority order: -

- a. Children recommended for placement for medical, psychological or special educational reasons. These must be confirmed by the LA's professional advisers.
 - b. Children with siblings (brothers and sisters) living in the same household attending the school in September 2012. A sibling is a child who is the brother/sister, half brother/sister (children who share on common parent), step brother/sister where two children are related by marriage. This definition also includes adopted or fostered children living at the same address.
3. After taking account of the above categories, priority will be based on the closeness to the school measured by the Authority's G.I.S (Geographical Information System) database. Distance is measured from the nearest entrance or gate of the home to the nearest gate or entrance of the school. When considering whether a child lives in a school's catchment area, the address considered is that of the parent or legal guardian, irrespective of a family's domestic arrangements. i.e. the address of another relative or child minder etc. must not be given. In certain cases it may be necessary to provide evidence relating to the child(ren) in question, to show the home address of the child(ren).

Children of UK service personnel will be treated as in catchment if their application form is accompanied by an official Ministry of Defence (MOD) letter declaring a definite return date and confirmation of the new address.

Pupils from outside the school's catchment area will be admitted in accordance with parental preference if the Admission Number of the school, class or unit has not been reached and, if selection is necessary, the criteria shown above will be used.

Where parents have shared responsibility for a child, and the child lives with both parents for part of the week then the home address will be determined as the address where a child lives for the majority of the week (e.g. 3 out of the 5 school days). Parents will be required to provide documentary evidence to support the address they wish to be considered for allocation purposes.